

:: कार्यालय प्रधान जिला एवं सत्र न्यायाधीश, उज्जैन (म.प्र.) ::

क्रमांक...../एक-6-13/11
प्रति,

// ज्ञापन //

15 DEC 2025
उज्जैन, दिनांक .12.2025

1.
.....
(समस्त न्यायालय जिला उज्जैन)
2. सचिव,
जिला विधिक सेवा प्राधिकरण उज्जैन

विषय :- वर्ष 2025 के वार्षिक गोपनीय चरित्रावली हेतु संलग्न प्रारूप पर जानकारी देने बाबत।
संदर्भ :- माननीय उच्च न्यायालय मध्यप्रदेश जबलपुर का ज्ञापन क्रमांक 1615 दिनांक 29.11.2025.

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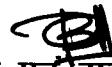
उपरोक्त विषय में लेख है कि वर्ष 2025 की वार्षिक गोपनीय चरित्रावली रजिस्ट्री जबलपुर की ओर प्रेषित की जाना है। अतः संदर्भित ज्ञापन में दिये गये निर्देशानुसार संलग्न ए.सी.आर. फॉर्मेट में जानकारी (ए-4 साईज पेपर में) तैयार कर इस कार्यालय को दिनांक 05.01.2026 तक अनिवार्य रूप से 3 प्रति में भिजवाने की व्यवस्था करें। साथ ही सिविल+क्रिमिनल के कुल 05 निर्णयों की प्रति भी एसीआर के संलग्न कर प्रेषित करें।

आपकी ओर इस कार्यालय द्वारा माननीय उच्च न्यायालय मध्यप्रदेश जबलपुर को प्रेषित किये गये माह 01 जनवरी, 2025 से 30 नवम्बर, 2025 तक के यूनिट की जानकारी पृथक से संलग्न कर प्रेषित है। अतः माह दिसम्बर, 2025 में अर्जित किये गये यूनिट की जानकारी, उक्त जानकारी में जोड़कर संलग्न एसीआर प्रपत्रों में भरकर प्रेषित करने की व्यवस्था करें।

साथ ही आप आपके न्यायालय के माह दिसम्बर-2025 के समस्त मासिक पत्रक भी दिनांक 31.12.2025 को आवश्यक रूप से भिजवाने की व्यवस्था करें ताकि वार्षिक यूनिटों का मिलान आपके पत्रकों से किया जा सके।

उक्त निर्देशों का कड़ाई से पालन करना सुनिश्चित करें।

संलग्न :- उपरोक्तानुसार।


प्रधान जिला एवं सत्र न्यायाधीश,
उज्जैन (म.प्र.)

HIGH COURT OF MADHYA PRADESH, JABALPUR

MEMO

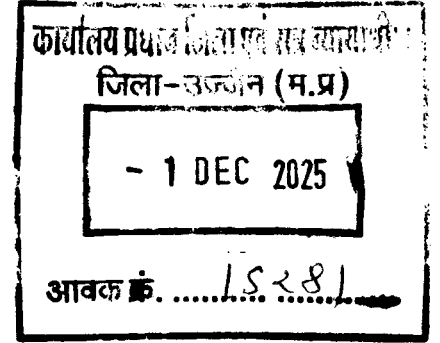
No. 1615/Confdl/2025
II-5-5/57 (Pt.III)

Jabalpur, dated 29 November, 2025

To

Principal District & Sessions Judges,

(Indore Zone)



Subject :- Annual Confidential Reports of Judicial Officers for the year 2025.

On the above subject, as directed, I am to enclose, herewith ACR proforma for writing ACRs of Judicial Officers, including Special Judges under S.C./S.T. (P.A.) Act for the period from 01.01.2025 to 31.12.2025, who have worked under your control for a period of 3 months or more as on 31st December, 2025.

I am further directed to communicate following instructions to be followed for writing A.C.Rs of Judicial Officers :

1. To assess the work done on the basis of 220 working days, except leave taken on the ground of serious ailment of himself, spouse, children or due to sudden demise of family member (mother, father, brother, sister, husband, wife, son and daughter) and period spent in the training/ workshop which are held in the working days and marriage of self, brother, sister, son

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and daughter (as mentioned in General Notes of Point No. 10 of Circular No. 1158/Reg. (D.E.)/14, dated 01.10.2014). The Judicial Officers having mixed board are required to earn 30 units per month by way of disposal of civil cases.

2. To mention total units earned by Judicial Officers during the year, specifically mention working days, average units per day and leave statement account.

3. That whenever they award the grade, it should be in conformity with the overall performance e.g. quality, quantity, reputation and administrative capacity etc. of a Judicial Officer.

4. That the Judicial Officers should earn 15% of total units by disposal of cases pending for more than three years and 10% units by disposal of cases through ADR mechanism. Therefore, the calculation of 15% and 10% of total units shall be made on the basis of 6.5 units x working days for Higher Judicial Service and 7 units x working days for Madhya Pradesh Judicial Service for the period from 01.01.2025 to 31.12.2025 as minimum standard prescribed units for the very good category, instead of on the basis of the total units earned.

5. That as per the scheme for development of faculties for utilizing their services for training purposes in the Madhya Pradesh Judicial Academy communicated vide Memo No.1211/RG/2017, dated 06.10.2017, the Judges of District Judiciary extending their services as Faculty may be given due consideration and recognition of their services in Annual Confidential Reports by concerned head of departments; therefore, concerned Principal District Judges / concerning Authorities should give due consideration.

6. That they should record only those adverse remarks which have substantial basis. To avoid routine remarks in the ACRs of the concerned Judicial Officers and for writing the advisory remarks, they may take recourse

to the annual-inspections and periodical inspections and communications for advising the concern Officer and in the event of failure to improve, despite such advices, appropriate remarks may be recorded in the ACRs, accordingly.

7. That ACRs of Judicial Officers, who have not worked for a minimum period of 03 months in a year, should not be recorded. In case the Officer has not worked for minimum 03 months period in a year as prescribed for writing the ACRs, the Principal District Judge should submit only leave details etc. of such Judicial Officers.

8. Principal District & Sessions Judges are directed to go through at least 05 judgments delivered by Judicial Officers confidentially before giving final remark / grading in ACRs of Judicial Officers and for that they may download judgments from official website of District Judiciary.

9. That, only the good quality A-4 size papers be used in writing ACRs and ensure the use of least staple-pins and annexed only readable/legible papers and the same are sorted as per ACR proforma.

10. To send Annual Confidential Reports of all Judicial Officers along with Special Judge, under SC/ST (PA) Act, 1989, working under your jurisdiction by 15th January, 2026, positively through messenger.


11. To mention the total units (disposal statements) earned by each Judicial Officer during the year, i.e. 1st January, 2025 to 31st December, 2025 and also the total leave (leave statement), i.e.: Casual Leave, Earned Leave, Medical Leave etc. availed by the Judicial Officer during this period.

12. To specifically mention the fact of disposal of cases under Prevention of Corruption Act, 1988, in the ACRs of the Special Judge under Prevention of Corruption Act, 1988 and he/she should be graded, accordingly.

13. Also send your own disposal and leave statement alongwith institution and disposal of cases of District for last 03 years in prescribed proforma to this Registry, positively by 15th January, 2026.

14. Awarding the grade in ACR should be in conformity with the overall performance of the concerning Judicial Officer, e.g. quality, quantity, reputation and administrative capacity during whole year. It should not be based only on the work unit earned by the Judicial Officer.

You are requested to strictly adhere to above directions and instructions contained in ACR Proforma, while writing ACRs of Judicial Officers and send the duly filled ACR Proforma in a sealed cover through the messenger latest by 15th January, 2026 to the Principal Registrar, High Court of Madhya Pradesh, Bench at Indore for placing the same before concerned Hon'ble Portfolio Judge.


29/1/26
REGISTRAR GENERAL
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HIGH COURT OF MADHYA PRADESH, JABALPUR

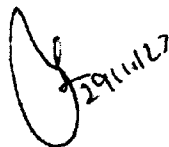
No. 1110/Confdl./2023
II-5-5/57 (Part-III)

Jabalpur, dated 29 November, 2023

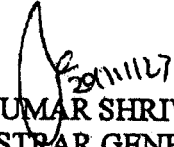
In exercise of the powers conferred under Article 235 of the Constitution of India, the High Court of Madhya Pradesh, in continuation to the Registry Endorsement number 723/Confdl./2023, dated 05.08.2023 hereby notify a amended calendar, for recording of ACRs of Judicial Officers, as under:

S. No.	Description	Date
1.	Date of communication of Registry containing instructions to all Principal District Judges and other authorities for writing ACRs of Judicial Officers for the year ending 31 st December.	1 st December
2.	Last date of receipt of ACRs from Principal District Judges and other Authorities.	by 15 th January
3.	Date by which ACRs are to be sent to Hon'ble Portfolio Judges.	20 th January
4.	Date of receiving of ACRs from Hon'ble Portfolio Judges.	20 th February
5.	Finalization of ACRs by Hon'ble Chief Justice.	20 th March
6.	Uploading of ACRs of Judicial Officers.	31 st March
7.	Date of communication of Adverse/Advisory Remarks/Adverse Grading to concern Judicial Officer.	31 st March
8.	Last date of receipt of representation against Adverse/Advisory Remarks and Grading, except A+ (Outstanding).	Within 10 days from the date of receipt of communication

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9.	Consideration of representations against ACRs by the concern Committee of Hon'ble Judges, after seeking comments of respective Principal District Judges, who recorded the remarks.	30 th April
10.	Date of communication of decision of the High Court regarding representations against Adverse/ Advisory remarks and also regarding up-gradation of ACR Grading.	30 th May


 (MANOJ KUMAR SHRIVASTAVA)
 REGISTRAR GENERAL

Endt. No. 1111/Confdl./2023
 II-5-5/57 (Part-III)

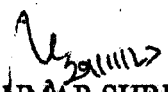
Jabalpur, dated 29 November, 2023

Copy forwarded to :

1. O.S.D. cum P.P.S. to Hon'ble Chief Justice, High Court of Madhya Pradesh, Jabalpur.
2. Secretaries to Hon'ble Judges, High Court of Madhya Pradesh, Jabalpur / Indore / Gwalior for information of their Lordship.
3. All the Principal District & Sessions Judges, in the State of Madhya Pradesh for circulating the same amongst Judicial Officers working under them for information.
4. All the Principal Judges/Additional Principal Judges, Family Court in the State of Madhya Pradesh.
5. Secretary General, Supreme Court of India, Tilak Marg, New Delhi-110 001.
6. The Chief Secretary, Government of Madhya Pradesh, Mantralaya, Vallabh Bhawan, Bhopal.
7. The Principal Secretary, Government of Madhya Pradesh, Law & Legislative Affairs Department, 1st Floor, Vindhyachal Bhawan, Bhopal for circulating the same amongst Judicial Officers working under them for information.
8. The Principal Secretary to His Excellency Hon'ble the Governor of Madhya Pradesh, Raj Bhawan, Bhopal.

9. The Secretary, Office of Lokayukta Organisation, Madhya Pradesh Lokayukta Bhawan, F-Block, Old Secretariat, Bhopal-462 001.
10. The Principal Secretary, Government of Madhya Pradesh, Backward Classes & Minority Welfare Department, 2nd Floor, Vallabh Bhavan, Mantralaya, Bhopal-462 004.
11. Registrar General, National Green Tribunal, Faridkot House, Copernicus Marg, New Delhi-110 001.
12. Principal Registrar, Central Administrative Tribunal (CAT) 61/35, Copernicus Marg, New Delhi-110 001.
13. In-charge Registrar, Madhya Pradesh Industrial Court, 518, New Moti Bungalow, Mahatma Gandhi Road, Indore-452 007.
14. The Vice-Chancellor, National Law Institute University, Kerwa Dam Road, Bhopal-462 044.
15. The Deputy Secretary, Madhya Pradesh Human Rights Commission, Paryavas Bhavan, Block-1, 1st Floor, Arera Hills, Jail Road, Bhopal-462 011.
16. The Registrar, Madhya Pradesh Arbitration Tribunal, Administrative Gate No. 2, Ground Floor, Vindhyachal Bhawan, Bhopal-462 004.
17. The Additional Chief Secretaries, Government of Madhya Pradesh, Water Resources and Transport Department, Mantralaya, Vallabh Bhavan, Bhopal.
18. The Registrar (Administration), National Judicial Academy, Bhadbhada Road, Suraj Nagar Post Office, Bhopal-462 044.
19. The Registrar, Madhya Pradesh Real Estate Appellate Tribunal (REAT), Amarkantak Bhavan (4th and 5th Floor), Maharana Pratap Nagar, Plot No. 5, Zone-1, Press Complex, Bhopal-462 011.
20. In-charge Registrar, Office of the Welfare Commissioner, Bhopal Gas Victims, Bhopal, Post Office Box No. 305, Dr. Rajendra Prasad Bhavan, Opposite Old Vidhan Sabha, Bhopal-462 003 for circulating the same amongst Judicial Officers working under them for information.
21. The Member Secretary, Madhya Pradesh State Legal Services Authority, 574, South Civil Lines, Jabalpur-482 001 for circulating the same amongst Judicial Officer working under them for information.
22. The Principal Registrar (I.L.R. & Examination)/ (Vigilance)/ (Judicial), High Court of Madhya Pradesh, Jabalpur
23. The Principal Registrar, High Court of Madhya Pradesh, Bench at Indore/ Gwalior.
24. The Member Secretary, State Court Management System (S.C.M.S.), High Court of Madhya Pradesh, Jabalpur.

25. The Director/ Additional Director/ Deputy Director/ Officer on Special Duty, Madhya Pradesh State Judicial Academy (M.P.S.J.A.), High Court of Madhya Pradesh, Jabalpur.
26. The Registrar-cum-Secretary, High Court Legal Services Committee & In-charge Director, Madhya Pradesh Arbitration Centre (D. & I.), Jabalpur.
27. Registrar (Judicial-I) / (Judicial-II)/ (District Establishment)/ (Inspection & Litigation)/ (Vigilance)/ (Works & Infrastructure)/ (Information & Technology)/ (Examination)/ (Administration)/ Officer on Special Duty (Computer), High Court of Madhya Pradesh, Jabalpur.
28. Chief System Analyst/ Senior Principal System Analyst (S.A.)/ Registrar (M.)-Confidential, High Court of Madhya Pradesh, Jabalpur
29. Secretary to Registrar General, High Court of Madhya Pradesh, Jabalpur .


(MANOJ KUMAR SHRIVASTAVA)
REGISTRAR GENERAL

PROCEDURE FOR RECORDING ANNUAL CONFIDENTIAL REPORT OF JUDICIAL OFFICERS

(To be read carefully before filling the entries in the Confidential Report Forms)

1. The Confidential Report is an important document. It provides the basic and vital inputs for assessing the performance of an officer and for his/her further advancement in his/her career. The officer reported upon, the Reporting Officer and the Accepting Authority should, therefore, undertake the duty of filling out the form with a high sense of responsibility.
2. Performance appraisal through confidential reports should be used as a tool for capability development. Reporting Officers should realise that the objective is to develop an officer so that he/she realizes his/her true potential. It is not meant to be a fault-finding process but a development one. The Reporting Officer and the Accepting Authority should not shy away from reporting shortcomings in performance, attitudes or overall personality of the officer reported upon.
3. The items should be filled with due care and attention after devoting adequate time. Any attempt to fill the report in a casual or superficial manner will be easily discernible to the higher authorities.
4. Every observation must be given in a narrative form. The space provided indicates the desired length of the answer. Words and phrases should be chosen carefully and should accurately reflect the intention of the officer recording the answer. Unambiguous and simple language is to be used. Omnibus expressions like 'Outstanding', 'Very Good', 'Good', 'Average', 'Below Average', if not substantiated, are not to be used while giving comments against any of the attributes.
5. Although performance appraisal is a year-end exercise, in order that it may be a tool for capability development, the Reporting Officer should at regular intervals review the performance and take necessary corrective steps by way of advice, etc.

6. It should be the endeavor of each appraiser to present the truest possible picture of the appraisee's performance in regard to his/her performance, conduct, behavior and potential.
7. Assessment should be confined to the appraisee's performance during the period of the report only.
8. Some posts of the same rank may be more exacting than others. The degree of stress and strain in any post may also vary from time to time. These facts should be borne in mind during appraisal and should be commented upon appropriately.
9. In case of transfer or retirement or deputation etc. the reporting authority may be at liberty to call for Personal Assessment Report earlier from the officer and submit the same within a reasonable period before the accepting authority if the reporting authority (Principal District and Sessions Judge) is due to retire or is transferred or is deputed.
10. Annual confidential remarks should ordinarily be recorded by the Principal District Judge before he leaves the station on transfer. In case the same is not recorded before the Principal District Judge concerned leave the station, on account of some unavoidable reasons, the same should be sent to the High Court within one month of the handing over charge.
11. If the officer has served under the reporting authority for less than 03 (three) months, the officer under whom he has previously served should be consulted and his opinions be incorporated in the report, care should be taken to indicate how far the observations to the relevant columns are based on personal knowledge and how far on reports of other officers.
12. In case any retiring Principal District and Sessions Judge fails to record such remarks before his retirement, the successor Principal District and Sessions Judge should record his remarks in respect of the officers subordinate to him after watching their work and conduct for a period of three months and send the same to the court immediately.
13. Period of maternity/paternity, child adoption, child care or study leave should be excluded for evaluation.

14. In case of Trainee Judges evaluation shall commence from the date of regular appointment.
15. The Reviewing Authority or the Accepting Authority, as the case may be, should assign reasons in the case the ACR of the concerned Judicial Officer is being downgraded, especially when the downgraded remark is below the bench marks prescribed for promotion.

NOTE – The following procedure should be followed in filling up the column relating to **integrity** :-

- (a) If the officers Integrity is beyond doubt, then it should be so stated. It is being generally noticed that instead of writing that officer's integrity is beyond doubt, the officers making entries in the confidential/annual report are giving twisted version. The competent authority should write straight in relation to the integrity of the officer under observation.
- (b) The integrity of the officer is not required to be judged on the basis of anonymous or unconfirmed complaints. The officer competent to write ACR should not be swayed away by the nature of allegations made in the anonymous or unconfirmed complaints.
- (c) If there is any doubt or suspicion in relation to the integrity the column should be left blank and adopt following procedure :-
 - (i) If competent officer is of opinion that complaints require some investigation/enquiry then he should refer the matter to the vigilance and while making entry in the integrity column, he should attach a separate sheet giving details of the complaint and that the same has been forwarded to the vigilance cell and that some or other action is being taken by the vigilance cell.
 - (ii) A separate secret note should be recorded and filled up. A copy of the note should be sent together with the Confidential Report to the next superior Authority who will ensure that the follow up action is taken expeditiously. Where it is not possible either to certify the integrity or to record the secret note, the Reporting Officer should state either he had not watched the officer's work

for sufficient time to from a definite judgment or that he has heard nothing against the Officer, as the case may be.

- (iii) If, as a result of the follow up action, the doubts or suspicions are cleared, the officer's integrity should be certified and an entry be made accordingly in the Confidential Report.
- (iv) If, the doubts or suspicions are confirmed, this fact should also be recorded and duly communicated to the Officer concerned.
- (v) If, as a result of the follow up action, the doubts or suspicions are neither cleared nor confirmed, the Officer's conduct should be watched for a further period of six months and thereafter action be taken as indicated at (iii) and (iv) above.

Instructions to Principal District Judges for assigning specific reasons for grading ACR's of subordinate Judges as "Poor"

- (1) It is expected of the Principal District Judges to assign specific reasons for grading ACR of concerned Judicial Officer as "poor".
- (2) While assessing the concerned Judicial Officer the Principal District Judge shall not be influenced by personal prejudices.
- (3) ACR of concerned Judicial Officer may be graded "poor" if the annual work done by the Judicial Officer as per standards fixed by the High Court falls in the category of "poor".
- (4) Before grading ACR of concerned Judicial Officer as "poor" care should be taken to ascertain whether the concerned Judicial Officer is holding court with special powers where unit criteria is not a ground for his/her assessment.
- (5) If the annual work done by the Judicial Officer as per standards fixed by the High Court although does not fall in the category of "poor" but his overall performance, behavior, conduct, inter-se relations with superiors, colleagues, staff and bar renders him/her of "poor" category.
- (6) If the annual work done by the Judicial Officer is as per the standards fixed by the Hon'ble High Court but lesser units are achieved by disposal of cases on merits.
- (7) If the quality of judgment is poor.

Form-A**CONFIDENTIAL REPORT OF JUDICIAL OFFICER**

Report for the year/period ending on ____

PERSONAL DATA

(To be filled in by the concerned Officer)

1. Name of Officer :
2. Judicial Officer's Code :
3. Post held and date of taking charge :
4. Leave Details

OFFICER RELATED	NO. OF DAYS
Earned Leave	
Medical Leave	
Casual Leave	
Any other leave	
Total	

DUTY RELATED	NO. OF DAYS
Official duty	
Training	
Attending Seminar/Conference	
Attached for other work	
Total	

COURT WORK PARALYSED DUE TO	NO. OF DAYS
Strike/Bandh	
Full suspension of Court work on death etc.	
Total	

WORKING DAYS	NO. OF DAYS
Total Working Days during the year	

4. Date of continuous appointment to :
present grade
5. Present Post and date of appointment :
thereto
6. Period of work done during the year under report:
 - i. On judicial sidedays
 - ii. On deputation (if any)days
 - iii. Period of attachment (if any)days
7. Brief description of the duties performed by the Officer including any other special work done during the year with special achievements, if any.
8. Brief description of assistance and guidance received/rendered by the Officer from/to his seniors.
9. Reason(s) for low disposal (if applicable)
 - a. Special kind of cases assigned to the judge.
 - b. Special administrative work given to the judge

- c. The judge is transferred from a post where judicial work was not part of his official duties
 - d. Insufficient number of cases pending in his court, large number of old and complicated cases
 - e. Any other sufficient reason beyond his control.
10. Endeavours made by the judge to overcome the above mentioned hurdle(s) or any other challenge faced:

OTHER DATA

- 1. Mention instances, if any, where you have not delivered judgment within the prescribed period of concluding arguments with reasons for such delay.
- 2. (a) How many dates/adjournments have been granted after the conclusion of the argument ?

(b) Reasons

- Annexure A (to be filled by the officer and to be duly attached)**

(b) Details of Judgments submitted

CASE NUMBER	NATURE OF CASE	SUBJECT MATTER OF CASE IN BRIEF
1.		
2.		
3.		
4.		
5.		

Note: Attach the copies of 5 judgments submitted.

(c) Administrative Work/Jail Visits/Legal Aid Camps (if any):

(d) (i) How many bail applications were instituted/received within the reporting period.

(ii) How many bail applications could not be disposed of within one week from the date of institution/receiving.

CHART FOR CUSTODY MATTERS (BAIL APPLICATIONS)

1.	No. of Applications disposed	
2.	Pendency	
3. Disposal (<i>as applicable</i>)	Magisterial Trial	
	Session Trial	

- (e) (i) Total number of accused who were in custody and faced trial during the period under reporting.

Opening Balance	New Institution	Disposal	Closing Balance

- (ii) In how many cases, trial could not be concluded within six months in case of Magisterial trial and within two years in case of Sessions trials where the accused were in custody. (give reasons).

- (f) (i) No. of cases pending for more than 5 years or more at the beginning of the year

Upto 5 years		5-10 years		More than 10 yrs	
Pendency	Disposal	Pendency	Disposal	Pendency	Disposal

- (ii) Efforts made for disposal of cases pending for 5 years or more, during the year under assessment.

- (g) No. of under trials released as a supplement to Section 436 A of Cr.P.C

No. of Undertrials released under Section 436A CrPC	Bail granted on direction to furnish surety bonds, but bonds not furnished	Undertrials released on personal bonds

Date :
Place:

Signature
(Name in full of
the Officer submitting
the ACR)
Designation

N.B.— Attach separate sheet(s) of paper, if required.

ANNEXURE - A**STATEMENT SHOWING THE NET DISPOSAL**

CLASS OF CASES	No. OF DISPOSED OF CASES		PENDENCY	
	CONTESTED	UNCONTESTED	AS ON 01 st January	AS ON 31 st DEC.
Civil Suits Class- 'A'				
Civil Suits Class- 'B'				
Civil Appeals				
Civil Misc. Appeal				
Misc. Cases				
Civil Executions				
M.A.C.T. Cases				
Sessions Trials/ Special Cases/ Criminal Caes				
Criminal Appeals/ Summery				
Criminal Revisions				
Criminal MJCs				
Any Other work done (Bail)				
Total units earned in Civil Cases				
Other Units				
Total units earned in Criminal Cases				
Total Units				
Total working days				
Per day average				
Per day average (On 220 working days basis)				
Signature of Presiding Officer				

PRINCIPAL DISTRICT & SESSIONS JUDGE TO VERIFY AND CERTIFY THE ABOVE REPORT

**Signature of
PRINCIPAL DISTRICT & SESSIONS JUDGE**

[illegible]

Note :-

- (1) District Judge should assess the work on the basis of unit, prescribed for 'Very Good' category.
- (2) Calculation of 10% of total unit is ----- (As per Norms for 'Very Good' category, 6.5 Unit (for H.J.S)/ 7.0 (for Civil Judge) x ----- working days = ----- total units).
- (3) Calculation of 15% of total unit is ----- (As per Norms for 'Very Good' category, 6.5 Unit (for H.J.S)/ 7.0 (for Civil Judge) x ----- working days = ----- total units).
- (4) Unit earned by the Officer is ----- from ADR cases and ----- from Old Cases during the year. Which is -----% and -----% of total unit of the year mention in note No. 2.
- (5) If earned unit is less than 10% of disposal by means of ADR mechanism and 15% Old Cases in each category, the reason(s), if any for the same, specified as under :-

SIGNATURE OF
PRESIDING OFFICER

PRINCIPAL DISTRICT & SESSIONS JUDGE TO VERIFY AND CERTIFY THE ABOVE REPORT.

SIGNATURE OF
PRINCIPAL DISTRICT & SESSIONS JUDGE